

HAZEN CITY COMMISSION REGULAR MEETING

April 21, 2025
Hazen City Hall
Present: President Obenauer (telephonical-ly), Commissioner Folkerts, Commissioner Haack, Commissioner Stern, and Commis-sioner Wiedrich.
Others Present: PW Director Brousseau, Myra Savelkoul, Attorney Kaffar, Police Chief Wolff, and Auditor Erhardt.
Vice-President Haack called the meeting to order at 5:32 PM.
Vice-President Haack led the pledge of allegiance and said the prayer.
Minutes: Commissioner Wiedrich moved to suspend the reading and approve the minutes of the April 7th and April 8th Equal-ization meeting, as presented, second by Commissioner Stern. Motion unanimously approved.
Agenda: Commissioner Folkerts moved to approve the agenda, as presented, second by Commissioner Wiedrich. Motion unani-mously approved.
CONSULTATION WITH ATTORNEY AND ENGINEER
Engineer’s Report: The commission re-viewed the written engineer’s report which contained no action items. The commission was advised that a punch list of corrective items is being developed for Expedition Estates; the remaining alley improvement work will be started in May and that the sani-tary sewer project will also begin in May.
Expedition Estates – Building Permit Mor-atorium: The commission was advised that this was placed on the agenda as a resident was considering purchasing a lot within the development and wondered if a building permit would be acted upon. At-torney Kaffar suggested waiting to take any action on building permits until the punch list of corrective items was received and the developer can confirm dates of completion for the items on the list. Commissioner Wiedrich referred to the letter requesting a construction schedule in January or Febru-ary, with no clear response received as of this meeting. President Obenauer asked if the lot in question was within the repaired paved portion of the loop and was advised that it was not. Commissioner Wiedrich moved to postpone any action on the build-ing permit moratorium of Expedition Estates until the next regular meeting, second by Commissioner Folkerts. Upon discussion, Myra Savelkoul (HCD) indicated that there is some interest in purchasing properties in the development but, the city must do

what is best for the city. On roll call vote: Wiedrich, “Aye”, Folkerts, “Aye”, Stern, “Aye”, Haack, “Aye”, Obenauer, “Aye”, motion carried.
REQUEST OF CITIZENS
Street Closure – Wheelchairs and Walleyes Event 5/31: The commission reviewed a request to close a portion of Main Street for a Wheelchairs and Walleyes civic event on May 31, 2025. There was a question as to the times indicated on the application. Commissioner Stern moved to approve the street closure, assuming 8:00 am to 4:00 pm, or as presented from 8:00 am to 4:00 am, second by Commissioner Folkerts. Upon discussion, Attorney Kaffar will visit with Jennifer Goos to clarify the times. Motion unanimously approved.
Local Permit-Raffle – North Stars Baseball: The commission reviewed an application for a local permit to conduct a raffle, as pre-sented by North Star Baseball. The auditor had attempted to contact the applicant to verify information not contained on the ap-plication and has not received a response as of meeting time. No action taken on the application and it will be addressed at the May 5th meeting.
REPORTS
Water/Sewer/Garbage: Commissioner Stern had nothing to report at this time.
Street/Cemetery: PW Director Brousseau advised the commission that crack sealing has been completed, tree and grass piles are being pushed up, and banners will be-gin to be installed this week. Commissioner Folkerts had a question about cracks/ damage on the shared use path and PW Director Brousseau will check on it and share information with the city engineer. Commissioner Haack spoke about the high school senior banners that will be displayed on posts along 4th Ave NE, Main Street, and 3rd Ave NW. When the display of banners is done, they will be given to the partici-pants. The commission again reviewed bids for concrete repairs at the city shop with both now using similar specifications. Commissioner Wiedrich moved to accept the bid of Meissner Contracting in the amount of \$3,625 for the work, second by Commissioner Folkerts. Upon discussion, Commissioner Stern asked about the small load fee and was advised that Mr. Meissner works to coordinate small jobs to avoid this fee, but it could be added to the cost of the project. On roll call vote: Wiedrich, “Aye”, Folkerts, “Aye”, Stern, “Aye” Haack, “Aye”,

Obenauer, “Aye”, motion carried.
Finance/Busing/Library: Commissioner Folkerts informed the board that two (2) staff members of the transit department, Peg Rahn and Kandi McConnell, have submitted letters of resignation. The po-sition(s) will be posted to begin the hiring process and staff needs will be reviewed to see if full-time or part-time positions are warranted.
Police/Fire/Forestry: Commissioner Wie-drich informed the board that the fire department is researching SCBA needs and replacement of equipment that cannot be recertified. At this time, the cost of the new equipment is unknown, and Attorney Kaffar suggested requesting gaming funds with Commissioner Wiedrich indicating that the department is researching all kinds of sources of funding and grants. Com-missioner Wiedrich addressed concerns about debris where the fire department has extrication training vehicles stored and that nearly all the debris at the site is from trucks/truckdrivers making small repairs at the site. PW Director Brousseau said that he has found bags of garbage stuffed in ve-hicles and Commissioner Wiedrich said the department has agreed to limit the number of vehicles at the site to six (6) because that is what the crusher can manage when he picks them up. There was discussion about approaching the county landfill for space to store the vehicles, but this brought up questions of transporting them and other issues. Some of the vehicles used to be stored north of the fire hall but this was not a preferred location. Commissioner Wiedrich reported on fire department calls including a call to a grass fire, and recall, a motor vehicle accident near Zap, a chimney fire, another motor vehicle accident, a grass fire near Pick City and a house fire on Co Rd 9, and recall. Commissioner Wiedrich asked about the television re-broadcast tower north of town that was damaged several years ago and how to proceed with repair-ing it, if necessary and affordable. Attorney Kaffar suggested communications the with county emergency manager and the auditor was directed to request estimates from different contractors to make the repairs as they are beyond city staff capabilities.
HCD: Myra Savelkoul reported that one new board member, McKInzi Wiedrich, was elected at the annual meeting. HCD is considering funding to assist a CTE project in Hazen and that work on the SR71 Project

continues. Ms. Savelkoul reported that the HCD Board will be addressing four (4) Flex Pace applications at their next meeting.
President: President Obenauer spoke about getting estimates to address repairs of the sidewalk at the SW corner of Central Ave and Main Street. President Obenauer would like to see the tree removed, con-crete removed and replaced in a manner to provide for seating and shade at the area and is hoping this work can be completed prior to this year’s all class reunion. The improvements would include a permanent stand for a community Christmas tree that could also support a table during summer months. The improvements would also in-clude permanent pipe structures to support canvas shades during the summer months. Commissioner Wiedrich expressed concern about the pipe allowing water beneath the concrete and causing damage and President Obenauer said the pipes would be capped like other such structures in other cities.
CORRESPONDENCE
Rath & Mehrer P.C. Representation Letter: Commissioner Wiedrich moved to approve the representation letter to Rath & Mehrer P.C. relating to the financial audit of the city for calendar year 2024, second by Commis-sioner Folkerts. On roll call vote: Wiedrich, “Aye”, Folkerts, “Aye”, Stern, “Aye”, Haack, “Aye”, Obenauer, “Aye”, motion carried.
Pocket Park Maintenance – Hazen Cham-ber: The commission considered a request from the Hazen Chamber of Commerce for financial assistance in maintaining the Paul Weiser Pocket Park and Commissioner Folkerts indicated these funds are used for utilities and Ms. Heier is continually working to improve the appearance of the park. Over the past several years the city has provided \$2000 in funding for maintenance. Commissioner Folkerts moved to approve \$3000 for the pocket park maintenance for this year, second by Commissioner Wiedrich. On roll call vote: Folkerts, “Aye”, Wiedrich, “Aye”, Stern, “Nay”, Haack, “Aye”, Obenauer, “Aye”, motion carried.
SMC Foundation Golf Tournament Spon-sorship: The commission reviewed in-formation regarding sponsorship of the SMC Foundation golf tournament in June. President Obenauer stated the tournament is very popular and supports needs of the hospital and suggested sponsoring the tournament at the silver level at \$300. President Obenauer moved to sponsor the

SMC Foundation Golf Tournament at the \$300 Silver level, second by Commissioner Folkerts. Upon discussion, Commissioner Wiedrich expressed concern that this is a private business and the number of trans-fers of patients to other facilities. Attorney Kaffar serves on the foundation board and clarified that the foundation is a 501 C 3 charity and uses funds to purchase equipment for the hospital to allow for additional services in the future. On roll call vote: Obenauer, “Aye”, Folkerts, “Aye”, Stern, “Aye”, Wiedrich, “Nay”, Haack, “Aye”, motion carried.
NDIRF Annual Meeting: The commission reviewed information about the Annual NDIRF meeting to be held in Bismarck on May 8, 2025. Commissioner Wiedrich moved to provide proxy for voting of city representatives at the meeting, second by Commissioner Folkerts. Motion unani-mously approved.
PUBLIC COMMENTS
No public comments were received.
Approval of Bills & Financial Statements: Commissioner Wiedrich moved to approve the bills as presented, second by Commis-sioner Folkerts. Pre-paid and bills approved for payment are as follows: Chamber of Commerce, 3000.00; D&E Supply, 207.31; Donovan & Kaffar PLLP, 1200.00; Fuelman Fleet Program, 1019.66; HCD, 40.00; Hazen Parks & Rec, 12019.00; Heiman Fire Equip, 1030.88; HR Collaborative, 50.00; Lucky’s Towing, 350.00; Millennium Express, 12.00; NAPA, 243.29; Northern Safety Co, 199.00; OK Tire Store, 770.00; Power Plan, 105.47; SMC Foundation, 300.00; Share Corp, 988.90; Sletten Ex-cavating, 3505.00; Stamps.com, 98.67; Stein’s Inc, 27.52; The Hub, 1046.31; US Postal Service, 379.07. On roll call vote: Wiedrich, “Aye”, Folkerts, “Aye”, Stern, “Aye”, Haack, “Aye”, Obenauer, “Aye”, motion carried.
There being no further business, the meeting was adjourned at 6:42 PM CT. The next regular meeting of the commission is scheduled for Monday, May 5, 2025, at 5:30 PM CT in the Commission Room of the Hazen City Hall.

Approved: Jerry Obenauer, President
Attest: Monte J. Erhardt, Auditor

(05-15-2025)

MERCER COUNTY COMMISSION MINUTES

April 16, 2025
The meeting was called to order at 9:00 a.m. by Chairman Gene Wolf. Present were Commissioners Jamee Folk, Mark Pierce, Rick Bauman, and Auditor Carmen Reed. Casey Voigt and Dan Arens of the Hazen Star were absent. Others present during the meeting were Treasurer Dawn Gran-nis, Highway Superintendent Elroy Opp, Assistant Highway Superintendent Dennis Olheiser, Deputy Auditor Mark Erhardt, Sheriff Terry Ternes, HR/EM Director Alice Grinsteinner, Shiloh Morast, and Michelle Renner.
Pledge of allegiance was said.
Bauman moved to approve the amended agenda. Folk seconded. All voted aye. Motion carried.
Pierce moved to approve the April 2, 2025 regular meeting minutes as presented. Bauman seconded. All voted aye. Motion carried.
Folk moved to approve the April 2, 2025 special meeting minutes as presented. Pierce seconded. All voted aye. Motion carried.
Pierce moved to approve the April 9, 2025 special meeting minutes as presented. Bauman seconded. All voted aye. Motion carried.
Treasurer Dawn Grannis presented up-dated information regarding the State Aid Distribution formula. Grannis agreed to do more research regarding the history of this distribution.
Highway Superintendent Elroy Opp pre-sented Utility Permit #1766 for Roughrider Electric and Utility Permit #1767 for Steven Schmidt. Folk moved to approve Utility Permit #1766 for Roughrider Electric as presented. Bauman seconded. All voted aye. Motion carried. Folk moved to approve Utility Permit #1767 for Steven Schmidt as presented. Bauman seconded. All voted aye. Motion carried.
Pierce moved to approve the Highway Department's recommendation of annual bids. Folk seconded. All voted aye. Motion carried.
Bauman moved to approve the fixing of truck #125 as presented. Folk seconded. Assistant Highway Superintendent Dennis

Olheiser discussed the needed repairs for truck #125 along with the repair quote of \$55,040.71 from North Central Interna-tional, LLC. All voted aye. Motion carried. Bauman moved to accept the NDIRF Conferment Check for \$13,327.00 and use towards payment of the 2026 insurance premium expense. Folk seconded. All voted aye. Motion carried.
Pierce gave an update on the Eide Bailly work and progress of addressing payroll issues.
Folk moved to approve the 2023 State Audit change order to allow on-sight audit review. Pierce seconded. All voted aye. Motion carried.
Folk moved to approve the county nurse quarterly report as presented. Bauman seconded. All voted aye. Motion carried.
Discussed purchase of the A1 Auto Building in Beulah to house employees that are presently renting office space and help offset those costs. More research will be done and brought to the commission for consideration.
HR/EM Director Alice Grinsteinner present-ed a Multi-Jurisdictional Mitigation Plan with Oliver County. Folk moved to approve the Mercer-Oliver Multi-Jurisdictional Mitigation Plan as presented. Bauman seconded. After further discussion Folk rescinded the motion. This item was put on the next meeting agenda.
Portfolio updates were given.
Recessed at 10:24 a.m.
Reconvened at 10:28 a.m.
Board reviewed vouchers. Folk moved to approve the bills as presented. Pierce seconded. All voted aye. Motion carried. The following bills were approved for payment: ADVANCED BUSINESS METH-ODS \$2,421.35; ARMOR INTERACTIVE \$2,461.00; BENCO EQUIPMENT COM-PANY \$245.00; BEULAH DRUG \$11.14; BRONSON'S MARKETPLACE \$7,923.61; BROOKE ARNOLD \$87.75; BUTLER MACHINERY CO \$2,061.00; CAPITAL I INDUSTRIES INC. \$1,274.81; CHARM-TEX, INC. \$3,559.06; CHI ST ALEXIUS HEALTH \$209.41; CHS INC. \$31,380.00; CITY OF BEULAH \$97.61; CITY OF GOLDEN VALLEY \$29.75; CITY OF

STANTON \$6,515.26; D & E SUPPLY CO INC \$953.44; DUANE'S BODY SHOP INC. \$24,015.69; HAZEN HEALTH PHARMACY \$971.61; HAZEN MOTOR CO \$748.38; INFORMATION TECHNOLOGY DE-PARTMENT \$5,976.14; J-S SANITATION \$82.00; KRAUSE SUPER VALU \$63.08; LOMCO INC \$3,087.79; MARQUART, ANDREW \$288.00; MERCER COUNTY HIGHWAY DEPARTMENT \$1,713.87; MIDCONTINENT COMMUNICATIONS \$183.25; MIDWEST DOORS INC \$868.00; NAPA \$652.65; ND ASSOCIATION OF COUNTIES \$63.00; NEUBERGER OIL COMPANY \$2,299.95; NORTH DAKOTA ONE CALL \$3.00; NORTHWEST TIRE AUTO SERVICE INC. \$411.54; OFFICE OF ADJUTANT GENERAL \$1,149.00; OFFICE OF ATTORNEY GENERAL \$1,070.00; OL-SON, RONALD \$255.28; PHARMCHEM, INC. \$383.40; QUADIENT LEASING USA, INC. \$1,364.58; RDO EQUIPMENT CO. \$3,272.08; ROUGHRIDER ELECTRIC COOPERATIVE, INC \$1,731.15; RUD PROPANE LLP \$3,125.55; SAKAKAWEA MEDICAL CENTER \$65.00; SOUTH-WEST WATER AUTHORITY \$57.28; STERICYCLE, INC. \$22.90; TERRACON CONSULTANTS, INC. \$9,150.00; TESKY, LEONARD \$581.34; THE HUB CONVE-NIENCE STORES, INC. \$40.07; VERIZON WIRELESS \$576.07; WALLER, CHRISTO-PHER \$34.99; WEST RIVER TELECOM-MUNICATIONS \$2,090.43; WESTERN PLAINS PUBLIC HEALTH \$4,292.20; WEX BANK \$3,084.94; WILMINGTON TRUST NA \$199,487.50; Strand, Candy \$43.77. (Total: \$332,535.67)
There being no further business the meeting was adjourned at 10:48 a.m. The next regular meeting is scheduled for Wednesday, May 7, 2025, at 9:00 a.m. in the boardroom of the Mercer County Gov-ernment Center in Stanton, North Dakota. The meetings can be viewed online at www.mercercountynd.com.
Approved: Gene Wolf, Chairman
Attest: Carmen Reed, Auditor

(05-15-2025)

ADVERTISEMENT FOR BIDS MERCER COUNTY, NORTH DAKOTA

CR 24-00-046
MOORE PROJECT NO. 30170
General Notice
Mercer County is requesting Bids for the construction of the project listed above. Bids for the construction of the Project will be received and accepted via electronic bid (vBid) through QuestCDN until May 20, 2025, at 9:00 a.m. central standard time. Bids will be viewed and read via video/ phone conference at 9:30 a.m. Mailed or hand delivered bids will not be opened or considered. Link for the video/phone conference is provided at www.mooreengi-neeringinc.com by clicking the Bid Informa-tion tab, or at www.QuestCDN.com .
The Project includes the following Work: Seal Coat, Pavement Markings, Traffic Control
Obtaining the Bidding Documents
Digital project bidding documents will be available at www.mooreengineeringinc.com by clicking the Bid Information tab, or at www.QuestCDN.com. You may download the complete set of digital documents for a nonrefundable fee of \$50.00 by locating eBidDoc™ Number 9612324 on the web-site. Contact QuestCDN Customer Support at 952-233-1632 or info@QuestCDN.com for assistance in membership registration, downloading digital project information, and vBid online bid submittal questions.
Bidding Documents may be downloaded from the designated website. Prospec-tive Bidders are urged to register with the designated website as a plan holder, even if Bidding Documents are obtained from a plan room or source other than the designated website in either electronic or paper format. The designated website will be updated periodically with addenda, lists of registered plan holders, reports, and other information relevant to submitting a Bid for the Project. All official notifications, addenda, and other Bidding Documents will be offered only through the designated

website. Neither Owner nor Engineer will be responsible for Bidding Documents, including addenda, if any, obtained from sources other than the designated website. The Issuing Office for the Bidding Docu-ments is:
Moore Engineering, Inc.
4503 Coleman Street, Suite 105
Bismarck, ND 58503
Each bid must be accompanied by a bid-der's bond in a sum equal to 5% of the full amount of the bid executed by the bidder as principal and by a surety, conditioned that if the principal's bid is accepted and a contract is awarded to the principal, the principal, within ten (10) days after the no-tice of the award, shall execute a contract in accordance with the terms of the bid and the bid bond, and any conditions of Mercer County, as required by law. A countersig-nature of a bid bond is not required. If Mercer County elects to award a contract to the lowest responsible bidder, and the lowest responsible bidder does not execute a contract within ten (10) days, the bidder's bond will be forfeited to Mercer County, and Mercer County may award the project to the next lowest responsible bidder.
Each bidder must possess a valid North Da-kota contractor's license for the full amount of their bid, as required by N.D.C.C. § 43-07-7. Each bidder MUST enclose a copy of their Contractor's License or Certificate of Renewal, issued by the North Dakota Secretary of State, and each license must be valid and dated at least 10 days prior to the date set for bid opening, as required under N.D.C.C. § 43-07-12.

This Advertisement is issued by:
Owner: Mercer County
By: Carmen Reed
Title: County Auditor

(05-01-2025)(05-08-2025)(05-15-2025)