Turtle Lake-Mercer September Meeting Minutes

September 21, 2026

8:00 P.M. Board Room

President Ruffo called the regular meeting of the Turtle Lake-Mercer School Board to order at 8:00 P.M in the Board Room on Monday, September 21, 2026.

Roll Call:

Present: Britton, Ravnaas, Ruffo, Sparrow

Absent: Wagner

Superintendent: Sheila Schlafmann

Principal: Kurt Zeibarth

Business Manager: Laura Fiedler

Guest: Shane Giedd

Consent Agenda: Consent agenda reviewed. Britton moved to approve the following consent agenda:

Minutes of the August 17th, 2026 regular meeting

Financial Reports

Payment Bills as presented.

Annual Compliance Reports

Ravnaas seconded the motion. Motion Unanimously Carried.

Student Outcomes – ND A+ Summative Data reviewed

Community Speakers: Comments on Current or Immediately Preceding Agenda Items – if any: None

Committee Meetings:

Building and Grounds – HVAC met August 28, 2026

Administration Reports

Principal Report

Our staff, faculty, and students have all started off the 2026-2027 school year doing great! I'm proud to be part of such a great group of people to work with.

We have been running into some issues with Infinite Campus. Our parents, students, and teachers all have access and are getting around in the new platform very well. The following items have been our issues:

Enrollment reports for the state are not syncing (no new students have rolled over)

I have messages out to DPI for guidance

The enrollment report deadline has been pushed back to September 25

MIS03 Reports are unable to sync

I am manually entering all our MIS03 Information and over half done

The deadline for that report has been moved to October 15

2026-2027 Enrollment - October

Kindergarten	5
1st	7
2nd	10
3rd	8
4th	15
5th	7
6th	10
7th	22
8th	17
9th	19
10th	15
11th	22
12th	7
Total	164
K-6th	62
7th-12th	102
PreK	9

CRACTC

Our students are enrolled and have access to their grades

TL-M Admin does not yet have access to their grades, but we are working on that process

Data from IC isn't rolling in to ND A+ fully yet

Not all students are in the system

Teachers don't have classes rolled over which restricts their access

Teachers/students are having trouble accessing NAVVY

Two area schools have reached out to have some their teachers observe in our elementary classrooms to learn about some of the great processes our classrooms have in place.

Thank you to Dakota West Credit Union for providing snow cones for the students on the first day of school.

Superintendent/Activities Director Report

Reports submitted this fall:

School Calendar Report– tracks hours elementary and high school students are in class including PreK and K time.

Fall Enrollment Report– Establishes enrollment numbers that drive State and Federal funding projections, contributes data used in publishing NDDPI Finance Facts, transfers enrollment records from Infinite Campus to STARS and allows for the correction of errors and duplications, allows district administrators to ensure 'headcount' accuracy and requires them to certify the report. *This due date was pushed back due to complications with Infinite Campus.

Summer School Reports (Driver's Ed and ESY) - submitted by each school district to provide student level detail related to summer school enrollment and courses. This information is used for reporting membership and attendance for Summer School. This system is also used to collect data required to meet Federal and State reporting requirements.

MISO1 and MISO2 Reports– The School Fall Report (MISO1) collects LEA information and includes a school approval section and an EL program section. The School Fall Report (MIS02) collects school and student data.

MISO3 – submitted by each school district to provide an education state database that is accurate, current, and appropriate to the state's education system for all contracted professional educational staff working in North Dakota schools. *Pushed back.

School District Financial Report– overview of state, local, and federal revenues and expenditures including special education, special funds, indebtedness, and per pupil spending.

Employee Compensation Reports - annually collects the actual salary and benefits paid to licensed personnel for the last complete school year.

CTE Expenditure Report

Kelly received a $3,500 Dollar General Literacy Grant for the library.

Mandan Legion -$1,000 donation for throwing equipment for track

Tipsy Turtle/New Salem Legion - $12,000 donation for 7-man sled for football

Marli Sayler – You on Purpose – October 2nd Professional Development

Wednesday, September 2nd - Minot Northwest School Leaders, CREA Superintendents, SVSS Board Meeting

Fall sports update – transportation, officials, teams

Southwest AD meeting – September

16th – Hebron

Fall Pep Band Concert – Tuesday, October 20th @ 7:00

No School – October 22nd and 23rd – Fall Educator Conference

Parent Teacher Conferences – October 12th 3:30 – 9:00

Gym/cafeteria rental –

September 29th – TL Hospital Annual Supper

October 16th – Region 7 JH Honor Band Festival

October 17th – TL Community Hospital Lunch

November 21st – TL Hospital Holiday Fair

Positive Reflection/Sharing:

Thank you to all of our TL-M staff for a great start of the school year!

Thank you, TL-M School Board, for the weekly treats in the staff lounge!

Discussion/Action:

2026 NDSBA Convention Reminder: October 8th – 9th

FFA Travel – Requested use of school minivan October 15-20 for travel to Nebraska and Kansas.

Ravnaas moved to approve as presented.

Sparrow second the motion.

Roll Call: Sparrow-Yes, Ravnaas -Yes, Britton-Yes, Ruffo -Yes.

Motion Unanimously Carried.

HVAC Project Donation Fund will be set up if anyone wants to contribute.

Playground Bid received from Lani and Shawn Schafer for $158.

Sparrow moved to approve as presented.

Britton second the motion.

Roll Call: Ravnaas -Yes, Britton Yes, Sparrow-Yes, Ruffo -Yes.

Motion Unanimously Carried.

Adjourned 9:00 PM.

September Bill Review: Ravnaas and Britton

Next Board Meeting Scheduled for Wednesday, October 21st, 2026 @ 6:00 PM

APPROVED BILLS:

GENERAL FUND

AMAZON CAPITOL SERVICES 2,691.13; AUTO VALUE PARTS STORE 19.99; CENTRAL DAKOTA FRONTIER 684.15; CENTRAL DAKOTA LIBRARY NETWORK 116.59; CENTRAL REGIONAL EDUCATION ASSOCIATION 1,120.00; CITY OF TURTLE LAKE 796.93; D&E SUPPLY CO 874.41; FIEDLER, BYRON 15.04; HARDWARE HANK 271.24; HARLOWS BUS SALES, INC 11,036.06; INFORMATION TECHNOLOGY DEPT 25.83; J.P. MORGAN 779.68; KUGLER, ETHAN 1,348.55; MARCO 1,645.35; MATH LEARNING CENTER, THE 550.00; MDU 221.19; MID-AMERICAN RESEARCH CHEMICAL 498.80; ND COUNCIL EDUCATIONAL LEADERS 1,906.00; ND PHIT 32,178.01; NORDAK NORTH PUBLICATIONS 285.24; NORTHWEST TIRE & AUTO SERVICE 80.00; OTTER TAIL POWER 2,809.40; PEPPER & SON INC, J.W. 458.10; RK ELECTRIC 1,737.83; SADIE O'SHEA 360.00; SAFETY KLEEN SYSTEMS 344.33; SCHLAFMANN, SHEILA 73.95; SCHOLASTIC CLASSROOM MAGAZINES 1,787.74; TRAINING ROOM INC 566.39; VACUUM OUTLET 5,670.24; WAGON WHEEL LUMBER 2,341.68; WEST RIVER TELEPHONE CO 321.47; WESTERN LIGHTING TECHNOLOGY INC 69.98; WEX HEALTH INC. 71.00 WHOLESALE AG PRODUCTS WEST 210.00; Fund Total: 73,966.30

FOOD SERVICE

MAGIC WRIGHTER 350.00; Fund Total: 350.00

ACTIVITY FUND

ANDERSON, JESSICA 39.95; BLUMHAGEN, DELWIN 108.35; BOURDEAU, TIM 168.80; BUCHHOLZ, MELORA 165.00; CTSO FISCAL OFFICE 620.00; ECKROTH MUSIC CO. 191.20; GARMAN, AMY 211.35; GORDON, CHRIS 75.00; HULTZ, MIKE 134.00; J.P. MORGAN 5,285.55; MARTENS, JODIE 301.52; MULKEY, GRYPHON 50.00; SANDY, KYLE 111.10; SCHINDLER, ROBBIE 177.50 SHUTTERFLY LIFETOUCH LLC 256.38; STEVE HARTMAN 128.20; VANDERWAL, AUSTIN 75.00; WERNER, CHUCK 105.00; Fund Total: 8,203.90

SPECIAL FUND

ADVANCED BUSINESS METHODS 44.55; AIDEN HANSON & VALLEY CITY STATE UNIVERSITY 2,525.00; ARCHER PLUMBING LLC 180.90; BEK COMMUNICATIONS INC 14.99; BEST BUY CREDIT SERVICES 984.52; BRIDGER RITTENBACH & WILLISTON STATE COLLEGE 1,500.00; BROOKLYN TOMLINSON & BISMAR29, CK STATE COLLEGE 1,650.00; CHEYANNE SCHUMANN & BISMARCK STATE COLLEGE 1,125.00; DOLLYWOOD FOUNDATION 22.28; INAIA WAY & MINOT STATE UNIVERSITY 1,900.00; J.P. MORGAN 94.00; JACOB WOLF & BISMARCK STATE COLLEGE 2,000.00; KADEN LELM & UNIVERSITY OF NORTH DAKOTA 1,650.00; VERIZON WIRELESS 219.70; WYATT WAGNER & BISMARCK STATE COLLEGE 500.00; Fund Total: 14,410.94

(Oct. 29, 2026)